

AN EQUAL OPPORTUNITY EMPLOYER

RHODE ISLAND ARMY NATIONAL GUARD AGR TOUR ANNOUNCEMENT

Human Resources Management Office
Rhode Island National Guard
Command Readiness Center
645 New London Avenue
Cranston, Rhode Island 02920-3097

ANNOUNCEMENT NO: 035-16
OPENING DATE: 11 February 2016
CLOSING DATE: 10 March 2016
APFT: TBD
BOARD/INTERVIEW DATE: TBD
POC: MSG Raymond Petrin 401-275-4187

A requirement exists for two (2) nomination(s) E5 enlisted Soldier for a three (3) year AGR Tour (32 USC 502(f)). Unsatisfactory performance could lead to non-continuance.

POSITION TITLE AND GRADE:

Recruiting and Retention NCO, E5 (2)
SPMD: 01790039/581154, 01790030/565255
Para 008B/Lin 04

ORGANIZATION AND LOCATION:

RI ARNG Recruiting and Retention, RIARNG
Camp Fogarty, 2841 South County Trail,
East Greenwich, Rhode Island 02818-1728

AREA OF CONSIDERATION: Applications will be accepted from current Rhode Island Army National Guard (RIARNG) Enlisted Soldiers. Soldiers in the rank of Specialist (E4) thru Sergeant First Class (E-7) qualified or eligible to be qualified. Staff Sergeants and Sergeant First Class must be willing to take an administrative reduction to Sergeant (E-5) for appointment to this AGR position. **SEE ADDITIONAL PHYSICAL FITNESS AND WEIGHT SCREENING REQUIREMENTS ON PAGE THREE (3).**

MILITARY ASSIGNMENT AND GRADE REQUIREMENTS: Must be assigned to para 008B, line 04, E6, RI ARNG Recruiting and Retention, RIARNG. Maximum military grade is SGT/E5.

SALARY: Full Military Pay and Allowances, based on military rank held and creditable years of service.

BRIEF DESCRIPTION OF DUTIES AND RESPONSIBILITIES INCLUDES, BUT IS NOT

LIMITED TO: The Recruiting and Retention NCO acts as a representative of the Rhode Island Army National Guard (RIARNG) and is assigned a monthly mission objective to recruit enlistees for the RIARNG. Recruits and retains qualified Soldiers for entry into the Army National Guard in accordance with applicable regulations. Will be assigned a primary recruiting area and specific RIARNG unit(s) to support. Gathers required data on potential enlistees, prepares various forms/documents, maintains required files, and takes appropriate actions to effect enlistments of prospects. Determines basic enlistment eligibility. Prequalifies an individual for enlistment. Explains the selected reserve incentive program and the Montgomery GI Bill, initial entry training (IET) requirements, test results, enlistment options/programs/obligations, non-regular service retirement, employer support and reemployment rights. Briefs applicant on MEPS processing. Prepares and completes enlistment packets. Counsels applicants. Establishes and maintains contact with school officials, public officials, religious leaders, civic leaders, and other select groups that may influence the recruiting process. Will be required to make formal and informal presentations on the advantages of membership within the RIARNG to civic groups, service organizations and High School students. Distributes and displays recruiting publicity material in appropriate locations. Works under the supervision of an Area NCOIC, Command Sergeant Major, and Recruiting/Retention Manager. Performs other duties as assigned.

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ASVAB SCORES: Must have a minimum score of 110 in aptitude area GT waivable to 100 and 100 in aptitude area ST in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002; a minimum score of 110 in aptitude area GT waivable to 100 and 96 in aptitude area ST on ASVAB tests administered on and after 2 January 2002.

BASIC QUALIFICATION REQUIREMENTS:

1. Applicants must be eligible to complete a minimum of a three (3) year initial tour of AD/FTNGD prior to:
 - a. Completing 18 years of active service. Waiver of this requirement may be secured from ODCSPER through NGRI-HRO-AGR.
 - b. The date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
2. Must have sufficient time remaining on current enlistment to permit completion of tour of duty, if selected.
3. **Non – AGR Applicants**, SPC/E-4, must have less than four (4) years of Active Duty Service (AS). SGT/E-5, must have less than ten (10) years of Active Duty Service (AS).
3. Must meet medical standards IAW Chapters 3, 4, or 5 of AR 40-501 and AR 600-9, as appropriate, within the 12-month period preceding the first day of the AGR tour.
4. Human Immunodeficiency Virus (HIV) for selectee must have been accomplished within 24-months prior to initial entry into the AGR Program. Female applicants will be tested for pregnancy within first 30 days of entry into the AGR Program. Pregnancy precludes entry into the AGR Program and orders will be terminated.
5. Must be screened and meet all Position of Significant Trust (POST) requirements
6. Must meet all eligibility and assignment criteria prescribed in AR 135-18, NGR 600-5, and this tour announcement.
7. Soldiers must have completed initial entry training before submitting an application for AGR tour vacancies.
8. Must possess a valid **SECRET** security clearance.
9. Soldiers selected for initial AGR positions may incur Military Educational requirements related to their AGR position/assignment which must be completed within one (1) year of tour start date.
10. **For initial entry applicants**: Soldiers do not need to be MOS qualified to apply (unless otherwise indicated in Area of Consideration block of basic AGR Tour Announcement) but must be MOS qualified in the first twelve (12) months or be released from AD/FTNGD.
11. The Adjutant General reserves the right to cancel the vacancy bulletin.
12. ARNG Enlisted Soldiers in the rank of SPC (with WLC complete) through SFC, who possess an Army MOS, and who are assigned to a valid 79T (or an SQI4) Recruiting and Retention position. A minimum score of 110 in aptitude area GT waivable to 100 and 100 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002 or a minimum score of 110 in aptitude area GT waivable to 100 and 96 in aptitude area ST on ASVAB tests administered on and after 2 January 2002. Line score waivers may be authorized by the Chief, SMTC on a case-by-case basis. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24 (Non-Waiverable).

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CURRENT AGR MEMBERS: Must comply with requirements of NGR (AR) 600-5, paragraph 2-6f, dated 20 February 1990 or NGR 500-3, paragraph 13-9, dated 12 January 2006, which reference 18-month and 36-month stabilization policies. Requests for waivers to these stabilization policies are submitted with application. Requests must be endorsed by every level of the applicant's chain of command. Failure to comply will result in non-consideration.

APPLICATION RECEIPT: ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES MANAGEMENT OFFICE NLT 1600 HOURS ON THE CLOSING DATE OF THE ANNOUNCEMENT.

EQUAL OPPORTUNITY: The Rhode Island National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to the race, religion, age, national origin,

sex, political affiliation, marital status, membership, or non-membership in an employee organization or any other non-merit factor.

APPLICATION INSTRUCTIONS (ALL CANDIDATES):
FAILURE TO SUBMIT REQUIRED DOCUMENTS/INFORMATION WILL RESULT IN NON-CONSIDERATION.

1. All applications become a permanent part of The Adjutant General's Files.
2. Each applicant must submit all required documents and information, as described within this announcement.
 - a. NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position) **dtd 20131111**.
 - b. An **Individual Medical Readiness Record** from MEDPROS. Include any permanent profiles or Medical Duty Review Board findings, if applicable. To obtain this document contact your unit Readiness NCO and/or Administrator. Soldiers selected that are not in full compliance with applicable medical standards will be allotted up to 30 days to become compliant. Failure to comply within allotted time will result in forfeit of selection. Position will be filled either through re-advertisement or continuation down Order of Merit List.
 - c. All DD Forms 214 (Certificate of Release or Discharge from Active Duty) and NGB Forms 22 (Report of Separation and Record of Service) to verify service, if applicable.
 - d. **Certified copy** of the Enlisted/Officer Records Brief (**ERB/ORB**) with **ASVAB scores** (DA 2-1s by exception only). To obtain this document contact your unit Readiness NCO and/or Administrator.
 - e. A full length photograph in Class A/Army Service Uniform taken within the last 12 months, or Official DA Photo IAW AR 640-30.
 - f. Latest five (5) Evaluation Reports (NCOER/OER), as applicable. **Letter of recommendations for current job position or technician performance evaluations will only be accepted for Soldiers not requiring an NCOER/OER.**
 - g. Individual resume may be submitted, but is not required.
 - h. Copy of DA Form 705 (Army Physical Fitness Test Scorecard) that shows the latest APFT score.
 - i. NGB Form 23a (Army National Guard Current Annual Statement of Retirement Points). To obtain this document contact your unit Readiness NCO and/or Administrator.
 - j. Stabilization Waiver Request (Endorsed by chain of command), if applicable (**AGR's only**).
 - k. Staff Sergeant (E-6) thru Sergeant First Class (E-7) must be willing to take an administrative reduction to Sergeant (E-5) for appointment to this AGR position. Must provide a memorandum.
 - l. **All applicants must report to HRO no later 0730 on the date of the scheduled APFT.**

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POSITIONS OF SIGNIFICANT TRUST AND REQUIREMENTS:

Reference: SMOM 15-017, Screening of Title 32 Positions of Significant Trust and Authority (POSTA).

Note: Applicants applying for POSTA positions must meet all the requirements listed prior to becoming eligible for acceptance into the AGR program. After State Level Checks have come back favorable, applicants can be hired in a temporary ADOS status until NGB Level Checks come back favorable.

- Must not have a Type I or Type II Offense (See HQDA EXORD 193-14, Annex B)
- Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)
- Must complete a Department of the Army Sensitive Duty Assignment Eligibility Questionnaire (DA Form 7424).
- Must not be listed on the National Sex Offender Public Website
- Must receive favorable results after completing a DD Form 369
- Must complete, and provide, a Behavioral Health Interview (DA Form 3822) to local RRBN CDR.
- Must have favorable results from:
 - o Department of Army Inspector General (DAIG)
 - o Criminal Investigation Division (CID)
 - o Office of Military Personnel File Review
 - o Army Substance Abuse Program

ADDITIONAL SCREENING FOR PHYSICAL FITNESS AND WEIGHT PRIOR TO ENTRY

ONTO AGR TOUR: Effective 1 January 2006, no RIARNG Soldier will be considered for an AGR tour without passing a diagnostic Army Physical Fitness Test (APFT) administered by the AGR Branch of the Human Resources Office (HRO, or meeting the weight standards established in AR 600-9. Should an applicant not pass the pre-tour APFT or meet the weight standards IAW AR 600-9, they will not be considered by the Tour Selection Board. Applicants can use these results for AGR Tour Announcements that have a BOARD DATE that falls within the maximum 90 day window. If the BOARD DATE that appears on the initial Vacancy announcement is beyond 90 days, a new APFT must be administered by the Human Resources Office. Individuals are responsible for ensuring that they are in a military status when taking the APFT.

IN ADDITION: Starting 1 January 2006, currently employed full time Rhode Island National Guard AGR Soldiers applying for other AGR positions within the RING full time AGR program must be in compliance with current Army Active/Guard Reserve (AGR) Physical Fitness Test (APFT) standards as prescribed IAW current military regulations and RING Full Time Support Information Letter 350, (Policy and Procedure for the Management and Administration of the Semi-annual Army Active/Guard Reserve (AGR) Physical Fitness Test). Currently employed full time AGR Soldier applicants must also be compliant with current weight standards established by AR 600-9. Full time RI National Guard AGR Soldiers applying for other AGR positions must provide documentation to prove that they meet the APFT and weight standards as stated herewith.